

ST. LAWRENCE COUNTY EMERGENCY PLANNING COMMITTEE

Meeting Minutes

January 12, 2010

Joe Gallagher opened the meeting of the St. Lawrence Cty. Emergency Planning Committee on January 12, 2010 at the V.F.W. in Canton at 08:45 hours.

Immediately following opening comments from Joe Gallagher, a brief overview of the Incident Command System was presented to the committee members present.

Ron Raymond, NYSEMO Disaster Preparedness Rep. remarked on the funds situation from SEMO. Funds currently are sitting in Albany at the Office of Budget. Should be available soon. Two checks totaling \$1,800.00 have been received.

Training Initiatives were addressed. An IAP Workshop is scheduled to be conducted in Oriskany. Also scheduled is a Mast Fatality Incident Command Exercise Design workshop. A brief explanation of the courses was given. Ron Raymond and Joe Gallagher will meet briefly immediately following the conclusion of this meeting to discuss possible plans and relevant exercises for LEPC. A question was posed regarding possible training for St. Lawrence County. It was noted that we could possibly certify new instructors in our area regarding this situation.

Discussion was held regarding possibility of a new section as Article 2B. Noted that possibly it should be stated that all individual municipality plans must not conflict with the County Plan. A global approach on disasters must be maintained. If conflicts occur Ron Raymond's office will intercede.

EMERGENCY PLAN - Steve Badlam reported on progress of committee. It was noted that they require the report from the risks and assessments first. Ron Raymond noted that we are obligated for one plan possibly from another established LEPC Plan. Another possibility would be to bring the old plan up to today's standards. He also explained that the use of a SEMO Program could assist in obtaining hazards. Focus should be on Hazmat first. Joe Gallagher so moved to proceed with this suggestion. Emergency plans from other St. Law. Cty. Agencies involved in the LEPC could be utilized as copies are retained in the office of Marty Hassett in Canton.

HVA - Pete Rubas reported that committee has only discussed shared plans to date. No actual meeting conducted as of yet. They were encouraged to push for a plan.

BYLAWS- Doug Ackley made a presentation to members. Other Counties by-laws were looked at. Discussion regarding notices of meetings being given 7 days in advance and the need to identify the actual members of LEPC was held. Noted we need acceptance of bylaws. Decision of whether to approve proposed bylaws today or vote in 30 days at the next meeting was posed. Bryan Wood made a motion to accept the current bylaws presented at this meeting. Sean Baker seconded the motion. All in favor. The current bylaws committee will remain as a standing committee. Craig Ballard questioned Article 6C situation regarding the proper title for St. Law. Cty. An amendment can easily take care of this matter.

Presentations were made by Ralph Kring regarding Coast Guard ICS. Cory Erend also discussed the responsibilities of Coast Guards in our local area.

Approval of actual membership of LEPC is necessary. Requested to submit all names to Marty Hassett. Delegates should also be assigned to fill in for absentee possibilities. All correspondence for Committee must go through Marty Hassett's office –thowie@stlawco.org.

SEP class will be offered in June as noted by Steve Badlam. LEPC could participate in this class. Marty will bring the necessary information to the next meeting.

St. Lawrence Psychiatric Center offered meeting arrangements to host the next meeting. A suggestion was made that possibly short presentations could be made from any agency that desires to host a meeting. Floor accepted the offer to conduct the next meeting in Ogdensburg. They will have a short presentation of the Psychiatric Center.

The next meeting will be held on Tuesday, Feb. 9, 2010 at 9:00 AM in Ogdensburg.

Bryan Wood made a motion at 10:28 AM to adjourn. Steve Badlam seconded the motion. All in favor.

Laurie Hance
Secretary