

Canton Human Services Initiatives, Inc

Minutes

1/15/2009

Board Members Present: Fred Hanss, Michael Haycock, Karen St. Hilaire, Bob McNeil, James Smith.
Others Attending: Chandra Coffey

Location: County Administrator's Office, 48 Court Street, Canton, New York 13617

Meeting called to order by President Fred Hanss at 4:00 p.m.

Chair Hanss stated that this group is required, per the Bylaws, to meet once per year.

Chair Hanss mentioned that the St. Lawrence County Board of Legislators appointed the group to a four year term at their meeting December 1, 2008.

CHSI Membership and Election of Officers (Bylaws attached)

Ms. St. Hilaire, Secretary/Treasurer, moved to approve the current slate of Officers to serve in their existing roles for year 2009 (Hanss, President; Haycock, Vice-President; St. Hilaire, Secretary/Treasurer), seconded by Mr. Smith, and carried.

Building Security

Ms. St. Hilaire stated that some of the departments within this building have clients with mental disabilities, some clients are very depressed, some are simply very angry for whatever reason. She explained that there have been incidents, over the past year or so, where staff has been threatened by clients. She remembered an incident where a staff person was threatened with a knife and another with a gun (there was not a gun seen). She explained that due to this concern for staff safety the County has budgeted for security measures within that building. The plan is to have a magnetometer and a security staff person manning the public entrance.

Chair Hanss asked if there is an uptake within the County Courthouse Complex with regard to these types of threats. Ms. St. Hilaire said that there has not, and that it may be the existing security within this building that keeps those kinds of things down. Chair Hanss asked who would provide the security service. Ms. St. Hilaire said that the County would contract with a private agency as is done in the Social Services Building.

Mr. Haycock asked if this group should take action to have the magnetometer installed. Ms. St. Hilaire said that would not be necessary as these are transportable items and can be moved quite easily. The consensus of the group was in agreement with the County to move forward regarding the security measures outlined.

Finances

Chair Hanss stated that one of the suggestions of the Auditors was that the CHSI, Inc. Board should meet more often, which we will do on a quarterly basis. He said that they also suggested that this Board review the financials on a regular basis. Chair Hanss reviewed the expenses and revenue for 2008. He also gave a summary of the projected revenue for 2009. He said that the County makes two payments to CHSI, one is for rent and one is for maintenance. Mr. McNeil said that the monthly rent bill shows two items, one is for \$44,000, and the other is \$2,000 which is listed as additional rent but is used for

