

ST. LAWRENCE COUNTY PLANNING BOARD

MEETING MINUTES

November 13, 2008

St. Lawrence County Jail Facility, Canton

The meeting was preceded by a thorough tour of the new jail facility. Nine Board members and three guests took part in the tour.

I. Initial Business

- A. **Roll Call and Determination of a Quorum.** Mullaney called the meeting to order at 7:50 PM. Members present: K. Bisonette, S. Burns, W. Dashnaw, D. Duff, M. Gazin, L. Mattice, D. Mullaney, and W. Palmer. **Members Absent:** K. Bellor, W. Davis, J. Fernia, T. Jenison, R. Matthews, D. Welch. **Staff present:** J. Pfothenauer and K. Zimmerman
- B. **Action on the Agenda.** The agenda was unanimously approved (Burns/Mattice).
- C. **Action on the October 9, 2008 Meeting Minutes.** The minutes were revised to clarify a reference to “County Sheriff’s staff” rather than “County Sheriffs” found on page 3. The revised October 9, 2008 meeting minutes were unanimously approved (Dashnaw/Duff).
- D. **Public Comments.** No public comments were received.

II. Projects Reviews

A. **Projects returned for local action under MOU.**

Pfothenauer explained that there was a lengthy write up provided for a site plan for a fence in the Village of Canton. Duff asked about the location of a project in Macomb and was provided the information following the meeting.

B. **Full Reviews.**

Hammond (T): Three-lot subdivision on the St. Lawrence River. Pfothenauer described the fact that the lots would all meet the Town’s dimensional requirements and there would be a road accessing the lot. Duff moved (Dashnaw) to return the project for local action. The motion carried unanimously.

Massena (T): Zoning and Subdivision Revision: Pfothenauer summarized the Staff review. The majority of the comments made by Staff dealt with editorial changes to the text of the amendment. More substantive recommendations included reducing the maximum length of a cul-de-sac, adding development standards for sidewalks and bike paths, and identifying uses in zoning districts that are subject to special use permits.

Gazin moved (Palmer) to conditionally approve the zoning and subdivision revision, based on Staff comments. The motion carried unanimously.

III. **Reports**

- A. **Executive Committee.** Mullaney stated that the Executive Committee met to set the agenda and discuss the 2009 work program. Gazin mentioned that he felt taking the Planning Board meetings on the road was a useful endeavor. He suggested that two meetings a year be held on the road. Palmer voiced concern about the lack of progress on the revision to the 1995 Policy Guide.

Board of Legislators. Burns reported that the budget was tentatively revised on Monday night. The revision will reduce the budget by nearly \$ 4,000,000 and will fix the tax rate at the same amount as this year.

Staff Report. Zimmerman commented on the written Staff Report.

IV. **Other Items**

- A. **Correspondence.** None reported.
- B. **Next Meeting Dates.** The Executive Committee will meet Tuesday, November 25th at 4:00 p.m. in the County Planning Office Conference Room. The County Planning Board will meet Thursday, December 11th at 7:00 p.m. in the County Courthouse. The County Planning Board Retreat will take place on January 24, 2009 – 9:00 a.m. to 12:00 noon. The last training session for local ZBA or Planning Boards will be on December 2nd at the Human Services Center from 6:30 p.m. – 8:30 p.m.

V. **Adjourn (Dashnaw / Duff)**

The meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Dawn Mullaney
Secretary

Minutes prepared by K. Zimmerman