

St. Lawrence County
DEPARTMENT OF GOVERNMENTAL SERVICES
48 Court Street, Court House
Canton, New York 13617-1169
FAX (315)379-2333

BUILDINGS AND GROUNDS
RECORDS MANAGEMENT
(315) 379-2273

PURCHASING
CENTRAL STOCKROOM
(315) 379-2207

REQUEST FOR PROPOSAL

Sealed Proposals will be received at this office, where they will be opened and read aloud for the following item for St. Lawrence County Departments.

(2012-02): RFP Multi-Function Printing Device Lease Program for St. Lawrence County
PROPOSAL OPENING DATE: Wednesday, February 22, 2012 @ 3:00 PM

Mandatory Pre-Proposal Meeting: Wednesday, February 8, 2012 @ 2:30 PM held in the 2nd floor Conference Room at the Public Safety Building, 49-1/2 Court Street, Canton, New York

Detailed specifications may be obtained at the St. Lawrence County Department of Governmental Services, 48 Court Street, Canton, New York 13617-1169.

All proposals must be accompanied by a non-collusion statement. St. Lawrence County reserves the right to reject any or all proposals. Please mark bid envelope with the appropriate **PROPOSAL ITEM AND NUMBER** and mail to:

St. Lawrence County
Department of Governmental Services
Purchasing Office
48 Court St.
Canton, NY 13617-1169

January 19, 2012